

## **CHECK LIST FOR HUF ACCOUNT OPENING**

For opening an HUF account, the below mentioned documents are required :-

1. Copy of HUF firm Pan card
2. Copy of HUF firm Bank proof (latest two months bank statement or passbook with latest two months transaction or personalized cancel cheque leaf.
3. Copy of Firm Address proof (latest two months bank statement or passbook with latest two months transaction)
4. Financial document of HUF Firm (if derivative segment is opted)
5. HUF Declaration (on HUF firm letter head)
6. List of Co-parcener (on HUF firm letter head)

For Karta, below documents are required :-

7. Copy of Pan card of Karta
8. Copy of Address proof of Karta. Aadhaar consent will be required if proof of address is Aadhaar card).
9. Photograph to be affixed on the KYC form (colour front face photograph)

## **OTHER IMPORTANT INFORMATION**

**Proof of Identity for Karta :-** If copy of pan card is not clear, then you can submit us any one additional proof of identity as mentioned below :-

1. Valid Passport (Name, Address & Photo page) Expiry Date has to be checked.
2. Voter ID (front and back) should be clear
3. Valid Driving License (Name, Address & Photo page) Expiry Date has to be checked
4. Unique identification number (UID) (Aadhar) should be clear and first 8 digits should be masked.

**Proof of Address for Karta (any one) :-**

1. Unique identification number (UID) (Aadhar) should be clear and first 8 digits should be masked.
2. Valid Passport (Name, Address & Photo page) Expiry Date has to be checked.
3. Valid Driving License (Name, Address & Photo page) Expiry Date has to be checked
4. Voter ID (front and back) should be clear.

**Sign Proof of Karta (any one) :-**

1. Pan card copy
2. Passport copy
3. Driving License
4. Banker Verification letter

**Proof of Income in HUF firm name (any one) :-**

1. Copy of ITR Acknowledgement- Latest Assessment year.
2. Copy of Annual Accounts
3. Net-worth certificate by CA(latest)
4. Copy of latest one month Demat account holding statement withholding value above Rs 5000.
5. Bank Account Statement for last 6 months reflecting income (Closing balance should be above RS 10,000) and credit transaction should be above Rs 50,000.

Note :- Name on all documents including stamp should be same and not different.